

# Dobbs Ferry Union Free School District

## Non-Instructional Employment Application

Application for: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_  
Last First Middle

Address: \_\_\_\_\_  
Street City State Zip

Telephone No.: \_\_\_\_\_ Social Security No.: \_\_\_\_\_

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### EDUCATION:

Date From-To	Name/Location of School	Major/ Minor	Degree
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Elementary

High School

College

Post Secondary

Other

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### WORK EXPERIENCE

Firm Name (most recent first)	Address	Salary	Duties	Employment Dates
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Qualified in the following skills:

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List 3 references (at least 2 should be former or current supervisors).

Name	Title	Telephone Number
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Do you hold New York State Teaching Certification? \_\_\_\_\_ If yes, list certifications here:

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**Background Information**

**Answer all questions.**

- Have you ever resigned from a position rather than face disciplinary action or has any disciplinary action been brought against you which resulted in your being discharged from employment? \_\_\_\_\_
- Did you ever receive a discharge from the Armed Forces of the United States which was other than "Honorable" or which was issued under other than honorable circumstances? \_\_\_\_\_
- Have you ever been convicted of any crime or are you now under charges for any crime (other than minor traffic violations) or forfeited bail bond posted to guarantee your appearance in court to answer any charges? \_\_\_\_\_
- Have you ever had a teaching credential revoked, suspended or annulled or had disciplinary proceedings initiated against you pursuant to New York State Education Law Section 3020? \_\_\_\_\_

If you answered **YES** to any of the questions above, provide on a separate sheet of paper the specifics or an explanation for the response. If you elect not to provide specifics, however, or if such explanation is insufficient, a confidential investigation may be initiated. None of the above circumstances represents an automatic bar to employment.

**DO NOT WRITE BELOW THIS LINE**

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Interviewed by: \_\_\_\_\_

Date of interview: \_\_\_\_\_ Date employed: \_\_\_\_\_

Please return this form via U.S. Mail to:

**Personnel Office, Dobbs Ferry School District, 505 Broadway, Dobbs Ferry, NY 10522**